



EUROPEAN UNION

DELEGATION OF THE EUROPEAN COMMISSION TO UKRAINE
Head of Contracts & Finance Section

Kyiv, date

Our ref.: EuropeAid/126506/C/SUP/UA

Dear Sirs,

SUBJECT: INVITATION TO TENDER FOR “Supply of equipment for metrology and testing services”.

Further to your enquiry regarding the publication of the above-mentioned invitation to tender, please find enclosed the following documents, which constitute the tender dossier:

- A. INSTRUCTIONS TO TENDERERS**
- B. DRAFT CONTRACT AND SPECIAL CONDITIONS, INCLUDING ANNEXES**
 - DRAFT CONTRACT**
 - SPECIAL CONDITIONS**
 - ANNEX I GENERAL CONDITIONS**
 - ANNEX II +III TECHNICAL SPECIFICATIONS + TECHNICAL OFFER (TO BE TAILORED TO THE SPECIFIC PROJECT)**
 - ANNEX IV BUDGET BREAKDOWN (MODEL FINANCIAL OFFER)**
 - ANNEX V FORMS**
- C. FURTHER INFORMATION**
 - ADMINISTRATIVE COMPLIANCE GRID**
 - EVALUATION GRID**
- D. TENDER FORM FOR A SUPPLY CONTRACT**

For full information about procurement procedures please consult the Practical Guide to contract procedures for EC external actions and its annexes, which can be downloaded from the following web page: http://ec.europa.eu/europeaid/work/procedures/implementation/supplies/index_en.htm.

We look forward to receiving your tender and the accompanying tender guarantee before the submission deadline at the address specified in the documents. If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

Giovanni CAPELLINO